



**THE BEACON
ACTIVITY CENTRE**
FOR A LIFE OF DISCOVERY

The Beacon Activity Centre Bursary Fund

Application Form – PART 1

Please read our Bursary Fund policy - available on our website – prior to applying for funding.

CONTACT DETAILS

Please type or print clearly – if applying for more than one pupil photocopies of this page can be accepted.

Part 1 To be completed by the school / organisation, on behalf of individuals in need of financial support to attend a visit to The Beacon Activity Centre. One form per person please.

Name of School / Organisation / Group:

Contact name:

Role within School / Organisation:

School / Organisation / Group Address:

Phone contact:

Mobile contact:

Email contact:

VISIT & GROUP DETAILS

Visit Dates:

Purpose for Visit (e.g Team Building, School Journey, etc):

School year or age range of group:

Full Price per person:
(of Beacon Activity Centre visit cost excluding transport) before any Bursary Funding has been applied.

Bursary contribution requested:
(Maximum available amount is 80% of The Beacon Activity Centre price per person)

I endorse this application and confirm that the bursary requested is no more than 80% of the price charged by The Beacon Activity Centre.

Visit Leader / Headteacher / Finance Officer signature: _____

Date: _____



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The Beacon Activity Centre Bursary Fund
Application Form – PART 2

Part 2: To be completed in conjunction with a parent/guardian of the child or young person, if you feel this to be appropriate.

Name (of child or young person):

Date of Birth:

Home Address:

Please explain briefly the reason for this bursary application so that we can make a fair assessment that financial assistance is justified. We also request that wherever possible there is a parental contribution and/or some funding from the school/group or other sources. Please state what these contributions will be. (NB All information shared will be dealt with confidentially).

What do you expect the named child to gain from a visit to The Beacon Activity Centre?

If Bursary funding is awarded, we will be in touch after your visit to ask you to complete a simple feedback form about the impact the visit has made. We will use this information (confidentially) to report back to those who have donated to the fund, and to help promote future donations.

Please return this form to The Beacon Activity Centre (beacon@leeabbey.org.uk) so we can process your bursary application.

Please note that all bursary requests must be made at least 3 months before the visit date.

We will inform the school of the outcome of bursary requests within 4 weeks of receiving the application.

THE BEACON ACTIVITY CENTRE
OFFICE USE ONLY

Award Agreed:

YES

NO

Amount Authorised:

Authorised by: